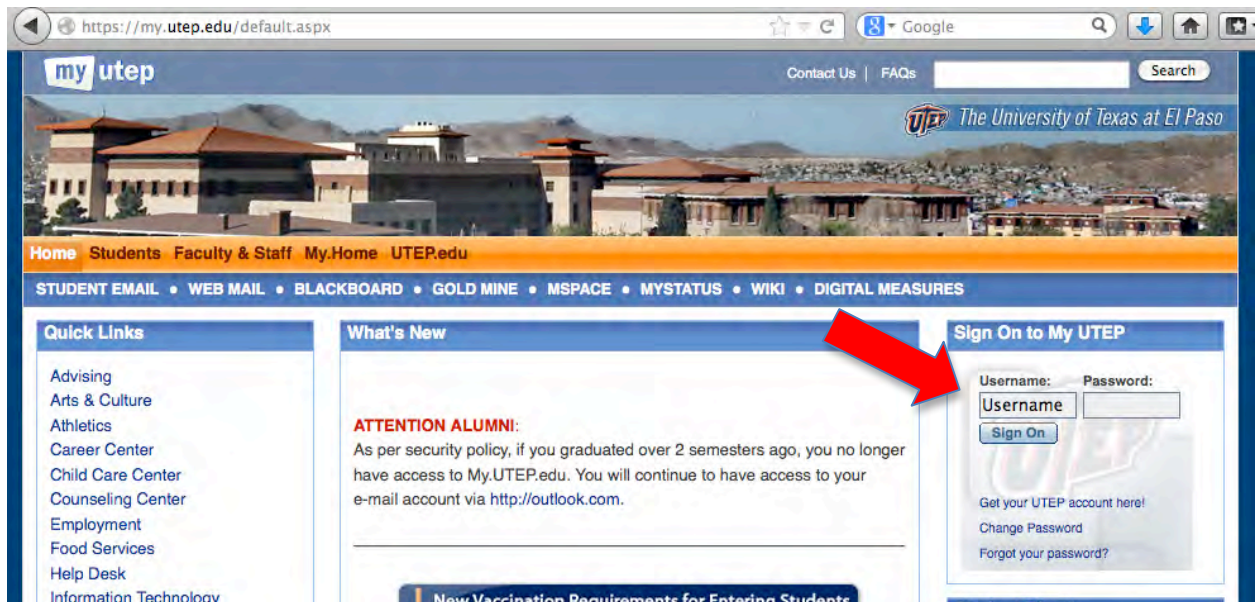


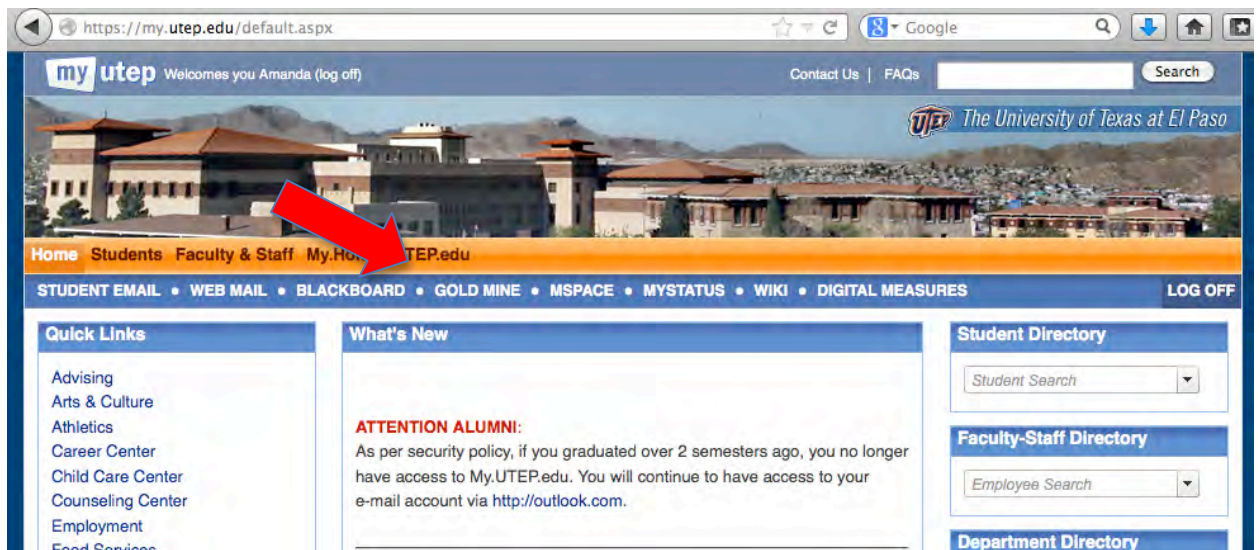


How to Run a Degree Evaluation in Goldmine

1. Log into my.utep.edu.



2. Select Goldmine.





3. On the main menu, select "Student Records."

Financial Aid
Apply for financial aid; Review the status of your financial aid applications; Check status of document requirements; Review loans.

Faculty Services
Enter grades and registration overrides; View class lists and student information

Registration
Check your registration status; Add or drop classes; Display your class schedule.

Student Invoice
Please login to [Pete's Payment Options](#) to review current or anticipated credits and current charges.

Student Records
View your holds, Display your grades and transcripts, generate a degree evaluation, enrollment verification certificate and transcript ordering and Six Drop Count. Please login to [Pete's Payment Options](#) to review charges and payments.

Tax Information
View your 1098-T Tax Notification

Payment Options
Make a payment with a Credit Card or Web Check

RELEASE: 8.4

4. In Student Records click on "Degree Evaluation."

Student Records


- [View Holds](#)
- [Midterm Grades](#)
- [Final Grades](#)
- [Academic Transcript](#)
- [Account Summary by Term](#)
- [Account Summary](#)
- [Degree Evaluation](#)
- [Enrollment Verification](#)
- [Six Drop Count](#)
- [Transfer Credit Articulation](#)
- [Three-Peat Courses](#)
- [Nondisclosure of Directory Information Status](#)
- [Order Official Transcript](#)

RELEASE: 8.5.1



- On the following screen, make sure that the term reflects the most recent term for which you have registration. For example, if it is May 2013, but you have already registered for Fall 2013, make sure the term reflects Fall 2013. When you have confirmed this information, select "Submit" at the bottom of the screen.


Select Current Term

 Please select the current term

Select a Term:

RELEASE: 8.4.0.1

- On the following screen, please confirm your degree information. Make sure that we have correct information regarding your catalog term, major, concentration, and/or minor. Your catalog term is particularly important. If any of this information is not correct, please contact your advisor to have this information corrected. If all information is correct, select "Generate New Evaluation" at the bottom of the screen. If you are considering a change in your program or major, you can use the "What-if Analysis" instead. More information about the "What-if" is provided at the end of this document.

 You may generate a degree evaluation for the curriculum(s) listed below. To view evaluation results, select a program.

Curriculum Information

Primary Curriculum

Program:	Bach of Interdis Studies
Catalog Term:	Spring 2012
Level:	Undergraduate
Campus:	Main Campus
College:	College of Education
Degree:	Bachelor of Interdis. Studies

First Major: Interdisciplinary Studies/EDU
Department: College of Ed. (Dean's Office)
Concentrations: EC-6: Generalist


Minors: Elementary Education

[[Generate New Evaluation](#) | [What-if Analysis](#)]

RELEASE: 8.4.0.1



- On the following screen, select the radio button next to your program, and then select "Generate Request" at the bottom of the screen.

 To generate a new evaluation, select a program, degree, major and term and select generate request.

Program: Bach of Interdis Studies
Degree: Bachelor of Interdis. Studies
Major: Interdisciplinary Studies/EDU

Term: **Use In-Progress Courses**

[\[What-If Analysis \]](#)

- The following screen will display a detailed evaluation. You may print from this page if you wish, or you may select "One Page Summary" from the upper right-hand menu for a summary sheet that will print on one page.

Degree Evaluation Report

Program Description

Program :	Bach of Interdis Studies	Catalog Term :	Spring 2012
College :	College of Education	Degree:	Bachelor of Interdis. Studies
Level :	Undergraduate	Results as of :	May 02, 2013
Majors :	Interdisciplinary	Minors :	Elementary

Program Evaluation

Advising Web


	Met	Credits		Courses
		Required	Used	Used
Total Required :	Yes	120	121	43
Required Institutional:	Yes	30	115	41
Last Number Institutional	Yes	24	31	11



Running a “What-if Analysis”

You may run a “what-if analysis” if you are considering a change to your program or major. This tool will allow you to select a program and evaluate your progress if you transition to that program.

1. From the Degree Evaluation screen, select “What-if Analysis” at the bottom of the screen.

 You may generate a degree evaluation for the curriculum(s) listed below. To view evaluation results, select a program.

Curriculum Information

Primary Curriculum

Program: Bach of Interdis Studies
Catalog Term: Spring 2012
Level: Undergraduate
Campus: Main Campus
College: College of Education
Degree: Bachelor of Interdis. Studies


First Major: Interdisciplinary Studies/EDU
Department: College of Ed. (Dean's Office)
Concentrations: EC-6: Generalist

Minors: Elementary Education

[[Generate New Evaluation](#) | [What-if Analysis](#)]

RELEASE: 8.4.0.1

2. On the following screen, select your catalog term. This may be the year that you entered school, or may be a more recent year.

 **Step 1 :** Select a catalog.

Catalog Term:

- None
- Fall 2013
- Fall 2012
- Fall 2011
- Fall 2010
- Fall 2009
- Fall 2008

RELEASE: 8.4.0.1



3. On the following screen, select the program that you wish to view.

Personal Information

Search

What-if Analysis

Information for **Step 2** : Please select a program to evaluate.

Catalog Term: Fall 2013

Program:

[[Generate New Evaluation](#)]

RELEASE: 8.4.0.1

4. Then, select your major and click “Add More” at the bottom of the screen.

Step 3 : Select a major.

Catalog Term: Fall 2013

Program: BA in Anthropology

Level: Undergraduate

Degree: Bachelor of Arts

College: College of Liberal Arts

Campus: Main Campus

First Major*:



5. Add concentration information if appropriate. If a concentration is not applicable, select “Not Applicable” from the menu. When finished, select “Add More.”

Catalog Term: Fall 2013
Program: BA in Anthropology
Level: Undergraduate
Degree: Bachelor of Arts
College: College of Liberal Arts
Campus: Main Campus

First Major: Anthropology
Concentration 1:
Concentration 2:



6. If appropriate, enter a minor. If a minor is not applicable, select “Not Applicable” from the menu. When finished, select “Submit.”

Catalog Term: Fall 2013
Program: BA in Anthropology
Level: Undergraduate
Degree: Bachelor of Arts
College: College of Liberal Arts
Campus: Main Campus

First Major: Anthropology
Concentration 1: Not Applicable

First Minor:
Second Minor:



[\[Generate New Evaluation \]](#)

7. The following screen will display the degree plan. You may print from the original screen or select “One Page Summary” from the upper right-hand menu for a format that will print on one page.