Do’s and Don’ts Tip Sheet

DO’S

- Have a friendly attitude
- Arrive early to your site
- Select a program that is compatible with your needs and interests
- Seize the opportunity to learn from your selected program. Through your service you may garner skills and experience that serve you both personally and professionally
- Treat others on site (especially non-profit patrons) with the same levels of respect and dignity you wish to be treated with
- Check the location of the site. Make sure that you are aware of how to arrive at this address. If you are not familiar with how to get to a site location, please visit the Yahoo directions website at http://maps.yahoo.com/dd. At this website, you can describe your starting and ending points and get directions to different locations.
- Represent UTEP in a professional matter, dress appropriately
- Please take your UTEP ID

DON’TS

- Don’t get nervous, have fun!
- Don’t be rude at any time!
- Don’t commit to more service time than you can handle!

Most of All:

- Don’t hesitate to call the Center for Civic Engagement if you have any questions or concerns- call 747-7969 or email at cce@utep.edu.