Student Checklist

Reinstatement (Today)

☐ Read and make sure you understand Reinstatement Contract completely
☐ Discuss “Action Plan for Success” with advisor
☐ The following documents will be e-mailed to you
  - Reinstatement Contract
  - Student Checklist
  - Advising Assignment – complete it and bring it to your Probation Check-Up
  - Campus Resources
☐ Bring the syllabi to ALL of your classes to your Probation Check-Up

Probation Check-Up (February/September)

☐ Bring the syllabi to ALL of your classes to discuss class requirements and course goals
☐ Bring completed “Advising Assignment”
☐ Discuss “Course Goals Worksheet” with advisor
☐ Have a copy of “Student Success Tips” e-mailed to you – use it to help with study skills for face-to-face, hybrid, and on-line courses
☐ Speak with professors to discuss academic progress
☐ Discuss upcoming mid-terms and G.P.A.

Advising Appointment (April/November)

☐ Bring updated graded major assignments/tests for each class
☐ Bring an idea of what classes you plan to take next semester
☐ Bring any questions you have about your degree plan
☐ Discuss how you are preparing for your final exams
☐ Please note: You can only schedule an advising appointment if you have attended your Probation Check-up in February/September. If you do not attend a Probation Check-Up, you will be ineligible to schedule an advising appointment and must wait until final grades have posted for the term at the end of May/December.

If you have completed the requirements on the Reinstatement Contract and have attended your probation check-up, you will be advised during April/November for the upcoming semester(s) and your major advising holds will be removed.

Failure to comply with the Reinstatement Contract (including attending a Probation Check-up appointment) will result in a delay in advising and may delay future registration until final grades have posted for the term.