Co-sponsored by Instructional Support Services and Graduate School

ISS services include consulting for instructional and curriculum development, digital media production, learner-centered classroom design, and distance learning. ISS also provides professional development for graduate students with its "Bridging the Gap" Program.

SCHEDULE OF EVENTS

FALL 2005

OF EVENTS

http://iss.utep.edu  http://cetal.utep.edu

E-mail registration information to atlas@utep.edu or contact Mike Pitcher at 747-8041

E-mail registration information to ccastro@utep.edu or contact Cyndi Castro at 747-7947

E-mail registration information to atlas@utep.edu or contact Mike Pitcher at 747-8041

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ATLAS works with faculty and staff to provide customized software training for your class. This is an ideal solution if you are looking to incorporate technology into your course, yet feel that your students may have questions for which you do not have answers. This is also a good solution when you do not wish to use valuable class time, but want to schedule trainings for students needing additional help. Sessions may be scheduled through the ATLAS Web site (http://atlas.utep.edu), in person in room 202 of the UGLC, or by phone at x7875. We will work with you to customize sessions to fit the needs of your class, project or subject.

FIT LAB

The Faculty Instructional Technology (FIT) Lab exists to provide walk-in support and training for faculty and instructors. If you are looking to bring technology and online enhancements into your classroom, we can help.

Following is a sample list of FIT lab services and support available:

- How to create a web page for your course
- How to set up a web discussion or forum for your course
- How to build a course and use basic WebCT tools
- How to collect students’ papers online
- How to post your lectures for students to access online
- How to create a PowerPoint presentation
- How to create spreadsheets and get help using databases for grading and record keeping
- How to digitize images and text for use online
- How to burn a CD
- How to access student information in Banner, and submit grades online

September 16  Icebreakers - Using Them in the Classroom  UGLC 216  12:30-2:00PM

Come prepared to break the ice in this 100% active session. Participants will leave with a variety of new icebreakers that they can use in their own classrooms.

September 23  The 411 on Thesis/Project Writing  UGLC 216  12:30-2:00PM

This session will take a quick look at how to format your thesis, including a discussion on requirements, deadlines, and how to use the LaTeX software (as well as tools like Reference Works) to help make the job easier. We will also briefly talk about how to build a good working relationship with your advisor and quick tips on how to present your thesis, as well as some other keys to making the process a smooth one.

October 7  Interviews/Job Hunting  UGLC 216  12:30-2:00PM

Learn about interview tips and techniques, the difference between a Curriculum Vitae and a resume, and what to do at Career Fair. Bring copies of your resume for review and get suggestions for how to dress, dinner interviews, phone interviews, etc.

October 21  E-Portfolios  UGLC 216  12:30-2:00PM

Learn how to build an e-portfolio. See some real world examples of graduate portfolios and take away some e-portfolios templates that you can use on your own.

November 11  Grant Writing/Conference Proposals  UGLC 216  12:30-2:00PM

Do Contracts and Grants seem confusing to you? We will explore tips for how to write grants within your academic areas, take a look at a successful grant vs. an unsuccessful one and shed light on ways to get funds to go to a conference.

* Co-sponsored by Instructional Support Services and Graduate School
Enrollment in distance learning courses has increased dramatically over the past few years. Students find distance learning courses attractive not only for their increased flexibility, but also for the overall challenge and experience that comes with taking a well-designed course. Join MDL's distance learning experts for a session that will prove that teaching distance learning isn't just for the so-called "early adopters," but for anyone willing and prepared to work with technology and teaching in innovative new ways.

Why Hybridize?
UGLC 340 2:00-3:00PM
Q&A 3:00-3:30PM
A "hybrid" course generally refers to a course taught 50% in the classroom (face to face) and 50% online. New technologies and pedagogical approaches have been leveraged to dramatically increase the effectiveness of hybrid courses in many universities. Over the past few years, various UTEP faculty have also begun to experiment with hybrid learning, often to great success. MDL will discuss some of the unique methods and outcomes of UTEP hybrid courses, as well as help you discover how hybrid learning could work for your classroom.

Mapping your Course?
UGLC 340 2:00-3:00PM
Q&A 3:00-3:30PM
Whether you’re teaching (or planning on teaching) a distance learning, hybrid, or simply a technology enhanced course, every course needs a map. Join MDL for guidelines, techniques, and examples of course mapping that can help you take the guesswork out of planning technology enhancements and interactions to your course.

Intro to WebCT
UGLC 362 2:00-3:00PM
Q&A 3:00-3:30PM
WebCT continues to be the UTEP choice for a courseware management system. WebCT has become a valuable solution and tool for teaching hybrid courses, as well as simply enhancing your course with online quizzes, assignments, discussion boards, and content delivery. Join MDL staff for an introduction and discussion of WebCT’s various tools and uses in this yearly workshop favorite.

Technogeek 101
UGLC 340 2:00-3:00PM
Q&A 3:00-3:30PM
What is a database? What is a URL? What is the difference between a text file and something you just wrote and saved in Microsoft Word? Isn’t a PDF something you ship? If questions like these continually baffle you, come to our informative and eye-opening session for answer to questions like these and many more.

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Critical Thinking Retreat
UGLC 334 3:00-4:30PM
UGLC 340 12:30-2:00PM
This series of three workshops is designed so that participants can come for the full day or treat each session as a "stand alone" and attend only one or two.

Critical Thinking I: Teaching Critical Thinking, Are we really doing it?
Critical Thinking II: "Will this be on the test?" and other questions that frustrate faculty.
Critical Thinking III: "A Simple Plan": Designing Lessons for Inquiry and Discovery.

Discover innovative ways to use computer resources (presentations, Web Pages, discussion boards) in the classroom; as well as their interaction with centralized audio and video systems. A general idea of the process behind the scenes will be covered, as well as pedagogical impact among student that these devices have.

The Eyes of the System
UGLC 342 3:30-4:30PM
Q&A 4:30-5:00PM
Learn how to enlighten students with visual effects, applying the technology effectively to the subject matter. Practice and find out how different lighting class environments affect student performance.

The Mouth of the System
UGLC 342 3:30-4:30PM
Q&A 4:30-5:00PM
Tune the voice of the technology to the ears of the students to increase their focus on the subject. Get acquainted and practice ways to enhance your material with UGLC's sound systems.

The Brain of the System
UGLC 342 3:30-4:30PM
Q&A 4:30-5:00PM
Learn how to enlighten students with visual effects, applying the technology effectively to the subject matter. Practice and find out how different lighting class environments affect student performance.

Tools for Teaching in the UGLC - An ANATOMY OF EVENTS
E-mail registration information to: oaperez@utep.edu or contact Oscar Perez at 747-8785

Critical Thinking Retreat
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UGLC 340 12:30-2:00PM
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Critical Thinking III: "A Simple Plan": Designing Lessons for Inquiry and Discovery.

September 10
UGLC 334 3:00-4:30PM
UGLC 340 12:30-2:00PM
Critical Thinking Retreat
This series of three workshops is designed so that participants can come for the full day or treat each session as a "stand alone" and attend only one or two.

El Paso Natural Gas Conference Center 8:30 AM - 3:00 PM
Critical Thinking I: Teaching Critical Thinking, Are we really doing it?
Critical Thinking II: "Will this be on the test?" and other questions that frustrate faculty.
Critical Thinking III: "A Simple Plan": Designing Lessons for Inquiry and Discovery.

MDL WORKSHOPS
E-mail registration information to: jfraire@utep.edu or contact Jenny Fraire at 747-8786

September 8
UGLC 340 2:00-3:00PM
Q&A 3:00-3:30PM
Teaching Online
This workshop presents an overview and introduction to the world of distance learning. Participants will have the opportunity to get an introduction to the process and learn how to use many of the tools available to them. Participants will have the opportunity to "discover" the process and learn how to use many of the tools available to them.

October 13
UGLC 340 2:00-3:00PM
Q&A 3:00-3:30PM
Mapping your Course?
This workshop presents an overview and introduction to the world of distance learning. Participants will have the opportunity to get an introduction to the process and learn how to use many of the tools available to them. Participants will have the opportunity to "discover" the process and learn how to use many of the tools available to them.

October 25
UGLC 362 2:00-3:00PM
Q&A 3:00-3:30PM
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What is a database? What is a URL? What is the difference between a text file and something you just wrote and saved in Microsoft Word? Isn’t a PDF something you ship? If questions like these continually baffle you, come to our informative and eye-opening session for answer to questions like these and many more.

CETaL SPECIAL SERIES
E-mail registration information to: jfraire@utep.edu or contact Jenny Fraire at 747-8786

September 13
UGLC 334 3:00-4:30PM
UGLC 340 12:30-2:00PM
Service Learning Series
This session focuses on how to work with community organizations and how to set up (SL) experiences for different kinds of courses. Participants will begin developing plans for SL in their own course.

September 14
UGLC 334 3:00-4:30PM
UGLC 340 12:30-2:00PM
Service Learning Series
This session focuses on how to work with community organizations and how to set up (SL) experiences for different kinds of courses. Participants will begin developing plans for SL in their own course.

September 20
UGLC 334 3:00-4:30PM
Service Learning Series II: "Incorporating Service Learning into your Class Curriculum"
This session focuses on how to work with community organizations and how to set up (SL) experiences for different kinds of courses. Participants will begin developing plans for SL in their own course.

September 28
UGLC 340 1:30-3:00PM
Service Learning Series III: "Service Learning Logistics: Making SL work for You"
How much time does SL really take? How can SL fit with my course objectives? What will the students get out of it? How do I assess the outcomes of such efforts? These are all questions that this session will help you to answer.

Tools for Teaching in the UGLC - An ANATOMY OF EVENTS
E-mail registration information to: oaperez@utep.edu or contact Oscar Perez at 747-8785

August 19
UGLC 342 5:00-6:00PM
Q&A 6:00-6:30PM
Introduction to Technology in the Classroom
Learn how to use the existing technology to increase the effectiveness of your teaching. This training will focus on the technology already placed in the UGLC auditoriums and how to integrate it with pedagogy. Be prepared to attend a hands-on training.

August 29
UGLC 342 3:30-4:30PM
Q&A 4:30-5:00PM
The Heart of the System
Explore, practice and gain experience on the operation of a centralized audiovisual system. Learn new ways to transition between systems and enhance the presentation of your lectures. The systems installed in the UGLC will be used to gain hands on experience.

September 26
UGLC 342 3:30-4:30PM
Q&A 4:30-5:00PM
The Brain of the System
Discover innovative ways to use computer resources (presentations, Web Pages, discussion boards) in the classroom; as well as their interaction with centralized audio and video systems. A general idea of the process behind the scenes will be covered, as well as pedagogical impact among student that these devices have.